



Excel Academy Public Charter School Teaching Fellow Position

The Teaching Fellow is part of an instructional team. Teaching Fellows support the founding lead teacher in all facets of instructional planning and implementation. Teaching fellowships are apprenticeships during which fellows gain teaching competencies in preparation for becoming Lead Teachers, with the opportunity to lead classes throughout the day, week, and year. Through the fellowship, teaching fellows will expand their knowledge of the development of young children, the ways in which young children learn and scientifically based practice to support the social, emotional, and cognitive development of young children. The Teaching Fellow is a full time instructional leader who works as an integral part of the classroom team.

Responsibilities

Teaching and Learning

- Plans and implements intentional, systematic, and engaging activities that support the development of skills and provides rigorous instruction in activity based centers daily
- Leads and supports targeted whole group direct and small group instruction in reading, writing, math, and other core subjects
- Motivates students in activities that support the development of early literacy skills
- Creates and maintains safe, clean, attractive and engaging classrooms that support academic learning, explorative play, and rich literacy based learning opportunities
- Ensures the classroom contains sufficient supplies and materials for all children
- Creates environments and opportunities that support the needs of diverse learners
- Uses information and data from a variety of sources to understand children's instructional needs in order to improve teaching and learning for young children
- Actively supports a diversity of learners in their classrooms
- Actively seeks out available resources and support for children who are not making expected progress, providing additional support for students in need of remediation and differentiation in the classroom.
- Observes children and can describe their varying needs and opportunities
- Assesses, tracks, and keeps detailed notes and student records
- Attends one Saturday Expedition each month
- Teaches students with disabilities in an inclusion setting and implement IEPs as necessary
- Communicates effectively and maintain strong relationships with students, families
- Monitors and sustains a disciplined school culture of high academic and behavioral standards
- Ensures smooth operation of classroom instructional functions without exception and excuses by enforcing school-wide rules and expectations
- Develops and submits lesson plans
- Models and reinforces school wide character values each week

Administrative

- Plans collaboratively and shares ideas and resources with instructional team on unit and daily lesson planning

- Evaluates instructional effectiveness and modifies instructional approaches based on feedback, reflection and assessment.
- Works closely with the lead founding teacher and other staff to improve practice.
- Oversees at least one weekly student lunch period, arrival and dismissal
- Manages and executes other duties assigned by the Principal

Qualifications and Experiences

- Passionate, creative, and ambitious individual completely aligned with Excel Academy's mission and a strong belief that all students can learn
- A Bachelor's Degree
- Strong verbal, writing, editing and mathematical abilities
- A strong desire to improve the educational outcomes for young children.
- Experience with children, education, or development preferred but not required
- Ability to work collaboratively with a diverse team of professionals
- High energy individual with entrepreneurial spirit for start up school
- Professional demeanor, strong work-ethic, detail driven work style with excellent organizational skills
- Ability to multi-task, prioritize, and work with efficiency
- Individual with ability to get the job successfully completed without regard to the amount of time required
- Ability to work with parents and community leaders
- Desire to be held accountable for student academic growth and academic results

Teaching fellows will be required to pass the Praxis PPST Reading (10710), Writing (20720) and Mathematics (10730). Additionally, teaching fellows must pass the Praxis Elementary Education (PK-3) 10014. Advanced degree or college major in fields preferred